

# IOWA DD Council

Preparation, Participation, Power

## Executive Committee

### Attendees:

#### Council Members

Kristine Dreckman – Chair

Al Fagerlund – At large

Brady Werger – At large

#### Staff

Brooke Lovelace

Lindsay Leonetti

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A meeting of the Iowa Developmental Disabilities Council (DD Council) Executive Committee (EC) was held on January 9, 2019 at 9:00 a.m. the DD council office at 700 2nd Ave., Ste 101, Des Moines, IA 50309. The meeting was called to order at 9:03 a.m.

### Agenda Item / Financial Discussion

Lovelace went over the new format of the budget and contract tracking spreadsheets. All contracts are now being paid out of 2018 funds, conference sponsorships are being paid out of 2019, and administrative expenses are being paid out of 2020. The committee recommended eliminating the acronyms on all Council materials. Leonetti will make this change.

### Agenda Item / Request to fund and support Child Health Specialties Clinic's Parent and Family retreat

Lovelace presented a funding request from Division of Child and Community Health (CHSC) for two projects:

- **Storytelling Projects and Workshops project** – budget is \$5,000. This is 2-day storytelling workshop designed to help families of children and youth with special health care needs to listen and share their stories. Their stories can then be share with family members as they do their own advocating. The DD Council will have access to share the stories as well. This project fits within our leadership priority of a work plan.
  - Discussion: Fagerlund asked about the licensing on the storytelling project, and if the council could use the stories going forward for other projects. Lovelace explained that yes this will be possible and the most benefit lies in sharing this info with legislators and other families. This will teach the families leadership skills on how to share their stories.
  
- **Parent and Caregiver Transition Retreat** – budget is \$1,500. This is a free event designed for Iowa parents, legal guardians and caregivers of transition-aged youth (12-21 years) old with special health care needs. Goal is to help these people network and share their story instead of the DD Council telling their story.

Fagerlund made a motion for the EC to recommend the funding of both projects to the full Council, seconded by Werger. Motion passed.

### Agenda Item/Hiring of the Public Policy Manager position

Lovelace has been working with the Department of Administrative Services to create a job description and she anticipates the position will be posted in the next week. Lovelace will forward the vacancy posting on to the Council so they may forward to those in their network.

### Agenda Item/State Plan

- Lovelace said that the Council will need to assess the current plan progress in the March meeting. During the meeting today, and the March meeting, Council members who represent other agencies will share what their agency does and we can begin to collect information about what they think the Council should be doing. From now until September we will also be gathering information for the state plan through surveys and community conversations. Staff will be distributing a survey via email, social media and have handouts available at events. It will also be shared with the Iowans with Disabilities in Action network. Dreckman suggested we have the Full council review draft surveys
- In the May full Council meeting we will need to get feedback from the full Council. Lovelace received guidance from the National Association of Developmental Disability Councils (NACDD) that the Council should use an impartial facilitator to do a needs assessment to assist in the formulation of the state plan. Lovelace will begin researching for a facilitator. In the May meeting we need to allow for time to elect a new Executive committee and vote on approvals to spend money.
- Dreckman has one more year to serve as Chair, and she suggested that we should get transitions in place, to be able to have someone in place to shadow her so they are prepared for the July meeting.

#### Other items discussed

- Lovelace gave an update on the council vacancies. The Governor's office said that they will be addressing the openings in the following week.
- The Council received an invitation to visit the Governor's office. More information about this will come in the March meeting to coordinate this visit. The visit will be on May 14, 2020 after the Council meeting

Fagerlund motioned to Adjourn, Werger seconded. Meeting adjourned at 10:09