

September 10, 2020 Executive Committee Minutes

Attendees:

Council Members

Kristine Dreckman – Chair
Al Fagerlund – At large
Brady Werger – At large
Mark Schneider – At large

Staff

Brooke Lovelace
Lindsay Leonetti

A meeting of the Iowa Developmental Disabilities Council (DD Council) Executive Committee (EC) was held on September 10, 2020 at 9:03 a.m. via Zoom. The meeting was called to order at 9:09 a.m.

[Agenda Item / Current Budget Review](#) Lovelace expressed concern about not being able to spend all of it all of the 2018 award. There is a possibility that the council may have to revert about \$70,000 of funds because projects are not spending as much as we had hoped. Administration for Community Living (ACL) is providing a cost extension, which Lovelace will apply for. Currently the council would have to possibly spend the 2019 and 2020 funds by September 30, 2021. Lovelace explained that this would be spending two years of funding in one year. Schneider asked about what level detail we need in order for it to be considered obligated. Lovelace said that we would need to have contracts signed. Lovelace said that she will send the ACL guidance out to the EC members and the EC will discuss more in the November meeting.

- [Agenda Item / 2021 Budget Approval](#) Lovelace shared the 2021 budget for the council. Lovelace explained what has changed from last year's budget. Also added, was \$20,000 for grants so that the council has funding in case projects come in during the year. Werger made motioned to approve the 2021 budget, Schneider seconded. Motion approved and the EC will recommend to full council to approve.
- [Agenda Item / Executive Committee new member](#)
Elyn Holton-Dean resigned on August 25th leaving the EC with the need for a Vice Chair. Werger asked about the duties of the Vice Chair. Lovelace said that the NACDD has training on the duties of an EC, and that the main duty is to facilitate nbv for the chair if they cannot make it. Lovelace will send the training offered by NACDD to Werger. Schneider motioned that the EC will recommend to the full council that Werger be the Vice Chair, Fagerlund seconded.

The EC also needs to appoint a member at large and discussed recommending Hugh

Kelly for the position. Werger motioned to recommend to the full Council to appoint Kelly as an EC member, Schneider seconded. Motion passed.

- [Agenda Item / State Plan Possible Goals and Objectives](#) Dreckman asked about the duties of a possible Intern at ID Action. Lovelace explained they could help with voter training, and other advocating activities at the capitol. Lovelace will research how this could be a paid position. Leonetti to schedule a Zoom meeting for the EC just to talk about the State Plan in more detail.
- [Agenda Item / Derecho Grant Relief](#) Werger contacted Lovelace about the possibility of the Council helping people with disabilities and providers who were affected by the derecho that happened on August 10. The Council was able to provide grants of up to \$1,000 for 10 organizations who were affected. So far, we awarded 7 grants for a total of \$6,250. The funds went to organizations and help cover costs of item such as food, cleaning items, generators, and other items.
- [Agenda Item / DHS Person Centered Positive Behavioral Support Leadership Program Proposal](#) This is a “train the trainer” program and 21 individuals have completed the training. DHS is asking for an additional \$10,000 to help with receive technical assistance needed for this program. Motion to recommend to the full council to approve this by Schneider.
- [Agenda Item / Next Council meeting](#) Discussion about having the November council meeting be held virtually. The Council office will have the web camera set up so we can accommodate some people who would like to come for the meeting in person. Motion by Brady to have the November meeting be held virtually, Schneider seconded. Motion passes.

Motion to adjourn by Schneider. Brady seconded. Meeting adjourned at 10:09.