

IOWA DD Council

Preparation, Participation, Power

Executive Committee

Attendees:

Council Members

Kristine Dreckman – Chair
Elyn Holton Dean – Vice Chair
Al Fagerlund – At large
Brady Werger – At large
Russell Wood – At large

Staff

Brooke Lovelace
Lindsay Leonetti
Rik Shannon

A meeting of the Iowa Developmental Disabilities Council (DD Council) Executive Committee (EC) was held on November 14, 2019 at 9:00 a.m. the DD council office at 700 2nd Ave., Ste 101, Des Moines, IA 50309

Agenda Item / Welcoming new EC member & Introductions and Sharing

- Executive Committee and staff introduced themselves and welcomed new member Brady Werger to the Executive Committee. All members were present.

Agenda Item / Spending Authority for Executive Director

- **Discussion:** Fagerlund made the suggestion at a previous meeting that Director Lovelace be able to spend up to \$1,000 on expenses that may not fall under current sponsorship guidelines. This type of change would require a change in the bylaws, and the EC agreed this was not feasible. Wood pointed out that the EC already approves the entire budget for the Council and this does include sponsorships. In order to be transparent with the Council, and ensuring the funds are spent for appropriate items, Fagerlund made the motion to recommend to the full council that the Director be able to spend up to \$1,000 for items that falls outside of conference sponsorship guidelines within the approved budget Wood seconded, and motion passed.

Agenda Item / Financial Discussion

- **Fiscal years 2019 and 2020:** Lovelace discussed the total dollar amount spent in Council Fiscal year 2019. The Council actually overspent by about \$8,200, which means that all of the 2017 award has been spent. The \$8,200 of overspending will be taken out of the 2018 award. This will be reconciled with Department of Human Services at a later date.

- **Obligations for 2018:** If all of the contracts spend the amount they are allotted, 2018 appears to be over-obligated, which is acceptable. Lovelace presented a couple options for using unobligated funds that we may have. All administrative expenses will now come out of 2020.
- **State Plan Committee:** the executive committee discussed two options for developing the state plan to present to the full Council:
 - Form a State Plan Committee made up of Council members
 - The Executive Committee assume the role of assisting with the State Plan development.
 - The Full council will need to approve the state plan by August 15, 2021

Agenda Item / Rik's upcoming retirement

- Rik Shannon will be retiring on December 31, 2019. Brooke is currently working with Department of Administrative Services Human Resources to develop a job description and timeline for his replacement. Lovelace also discussed having an interview committee to assist with the hiring.
- Council member John Kliegel resigned. Brooke is working with the Governor's Office to fill this opening with Hugh Kelly former Council member.

Wood motioned to adjourn the meeting, Holton-Dean seconded. Meeting adjourned at 10:10.

Addendum to minutes: Jennifer Olson resigned from the Council on November 18, 2019. Lovelace will work with the Governor's office to appoint a self-advocate.